

## **SOAR MEDIA ACCOUNT MANAGER**

Soar Media is looking to recruit a professional, creative and proactive Account Manager to enhance the meteoric growth of our sports agency and associated projects.

The company has working partnerships with the major sports clubs within Leicestershire and boasts major organisations within our current portfolio such as NHS Leicestershire Partnership, Leicester-Shire & Rutland Sport, SAQ International, Bikram Yoga, and Leicester City Football Club.

The successful applicant must have the passion and dedication to provide a high quality service to clients, contribute to their business objectives and drive projects from pitch to delivery. You will need an experience of client facing and project coordination and a track record in marketing and media. If you are creative, detail orientated, have a passion for sport and enjoy producing work at a fast pace and to mass exposure, email your portfolio and CV to [hello@soarmedia.co.uk](mailto:hello@soarmedia.co.uk)

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Responsibilities include but are not limited to:

- Cultivate new accounts and develop the existing client base
- Implement, drive and monitor multiple projects simultaneously
- Deliver to deadlines and budget, maximising efficiency and profit margins
- Liaising with an in-house media team, external photographers and printers

### **QUALIFICATIONS & REQUIREMENTS:**

- Computer proficient (Microsoft Word, Excel, Outlook) and detail oriented
- Excellent communication, presentation and listening skills
- Professional image and demeanour
- Ability to work effectively with others and comfortable taking the initiative
- Knowledge, interest and track record in the sport industry desirable
- Flexibility to work outside of normal working hours desirable
- Full driving license and use of your own car essential

### **EDUCATION & EXPERIENCE:**

- Qualifications in the relevant fields: Marketing, Media, Management
- Knowledge of print, design, video and website production essential
- Experience of liaising with print suppliers essential
- Experience of Photoshop, InDesign and Wordpress desirable
- Experience of sales desirable
- Existing client base and relationships desirable
- Must be able to communicate well with business owners and key staff at all levels and be comfortable in a fast moving and proactive office environment

### **SALARY PACKAGE:**

- Competitive

**Apply via email to [hello@soarmedia.co.uk](mailto:hello@soarmedia.co.uk). Please attach a CV.**

**Strictly no agencies please.**